



Webinar Registration Form

How To Make Online Discussion Assignments Manageable & Meaningful For Students & Faculty Thursday, April 18 ~ 1:00-2:15pm (Eastern)

Once the live date has passed, this training will be available on demand.

Overview

Online discussions are both a promise and a peril for teaching and learning in online, hybrid, and face-to-face classes. Discussions offer great potential for student-student interaction and collaboration as well as for student and instructor engagement. But, discussions can also easily overwhelm both students and teachers with seemingly endless unread posts to read, reply to, and assess. This updated presentation will focus on the best practices I've discovered over 20 years of online teaching and coaching other online teachers. Participants will learn how to design and implement online discussion assignments that foster engagement and learning while being meaningful and sustainable for both students and faculty. This presentation will highlight the role online discussions can have in promoting Active Learning in online, hybrid, and face-to-face classes.

Objectives:

- Learn why discussions are such a fundamental aspect of online teaching and learning and how online discussions can add meaningful teaching and learning opportunities to hybrid and face-to-face classes
 - Consider that in most learning management systems, discussion is a tool and not an activity
 - Differentiate between open discussion and assignments that utilize the discussion tool
 - Discover and discuss various models for open discussion and other assignments using the discussion tool
 - Analyze the varying purposes for online discussion assignments and the student/faculty roles and responsibilities associated with these purposes
 - Analyze the faculty/student workloads associated with various discussion assignments
 - Discover strategies for making discussion assignments manageable for students and faculty
 - Learn how to develop grading rubrics for various discussion assignments
 - Consider the types of feedback that are relevant to various discussion assignments
 - Discover ways of making feedback meaningful and efficient
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Who Should Attend?

- 2-year & 4-year institutions
- Online Learning Administrators & Staff
- Instructional Designers
- Faculty who teach online, hybrid, or who use online discussions to enhance face-to-face classes.
- Academic Affairs/Instruction
- Student Services/Affairs
- Anyone interested in online teaching & learning



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Speaker(s)



Eric Salahub

Front Range Community College

Eric Salahub taught his first online class in 1994 and has been actively involved in online teaching and learning ever since. At Front Range Community College since 1999, Eric teaches philosophy, has served as department chair and a member of the Online Leadership Team where he was directly involved in the development of what is now one of the largest online learning programs in Colorado. Eric has been an instructional coach for the past 6-years working with online, hybrid, and face-to-face teachers, helping them design and teach successful and sustainable courses. Eric has attended and presented at numerous regional and national conferences and he received the 2008 Jerome F. Wartgow Teaching with Technology Award from the Colorado Community College System. In December 2018, Eric was recognized as the Colorado Community College System's Outstanding Faculty for his work as the co-creator and director of the Active Learning Institute.

Newsletter



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Registration Information

Print Name		Job Title	
Institution/Organization			
Address			
City	State/Province	Zip/Postal Code	Country
Telephone	Fax	Email	
Innovative Educators Password (Choose a password for our records and future registrations)		Assistant's email (For registration confirmations & pre-conference communication)	
How did you hear about this event? (email, listserv, colleague, conference, other) _____			

Payment Method

You can call us at 303.955.0415 or fax the completed form to 1.866.508.0860. If you would like to mail in the registration form and/or check, please send it to: Innovative Educators, 3277 Carbon Place, Boulder, CO 80301.

Paying by: (select one) Credit Card Check Purchase Order (if applicable) P.O.#: _____
(If you select PO as your payment method, a PO number is required.)

Credit Card



Name on card		Account Number	
Billing Address	Billing City	Billing State	Billing Zip/Postal Code
Exp. Date	Security Code (last 3 digits on the back of Visa and MC)		

Packages & Pricing

Select your webinar package:

\$425 - 1 webinar (Unlimited connections at your institution and recording for one year)
\$900 - 3 webinars (Save \$375)

\$1500 - 6 webinars (Save \$1050)
\$3995 - Purchase Go2Knowledge to receive unlimited access to webinars & recordings for one year (Best Deal!)



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Login Directions

The login directions provide the following information:

- A link and a password for the event.
- A link to test webinar access. Please test your computer prior to the event.
- The date and time of the webinar. Please be sure to reference the time zone converter on the login directions to confirm your event time.
- Audio instructions: You can stream the audio over your computer speakers, but you may want to have a phone available for backup purposes.

You will receive the login directions twice via email. The process is as follows:

- 1 week prior to the live event: You will receive login instructions.
- 1-2 days prior to the event: You will receive a link to the presentation and any additional handouts. Copies can be made for attendees if desired.
- The day of the event: Participants can login to the IE Webinar 30 minutes prior to the start time. Once logged in, participants can see the PowerPoint slides, ask questions, and make comments via the chat feature.
- Participants are encouraged to save and print the login directions to refer to on the day of the webinar.

Site Connections

The basic registration fee allows you to access the webinar from one computer only. If you need multiple site connections, please register for the unlimited site connection price.

Recording Information

The Monday following the live event you will receive a link to the recording, it can be forwarded to all faculty and staff for viewing anytime, anywhere.

Recording Benefits:

- Share the presentation with other staff members
- Pause presentation for convenient viewing
- Review the presentation after the live event
- Train new hires throughout the year
- Show during an in-service training

Technical Details

Innovative Educators uses WebEx as its web conferencing provider. If you have not previously attended a WebEx event, please click here to make sure your computer is compatible with WebEx. Be sure to complete this test prior to the live conference. See system requirements for more information.

What equipment is required?

An Internet connection, computer speakers, and LCD projector are required if a large group is viewing the presentation. Participants can call in via phone if they are having trouble retrieving the audio over the computer. Please be sure to reserve a meeting room prior to the live event that can accommodate these requirements as well as your attendees. You should reserve the room 30 minutes prior to the webinar start time and allow at least 15-30 minutes after the webinar for discussion.

Cancellation Policy

- 30 days prior: Full refund
- 14 days prior: \$100 processing fee
- Less than 14 days: Credit towards another IE event

Satisfaction Guaranteed

We want you to be satisfied with your purchase. For questions, concerns, or problems, please email support@ieinfo.org or call 303.955.0415.